

Volunteer Agreement - sample



Involving volunteers in our work is important to us. We appreciate and value your volunteering and will do the best we can to make this experience enjoyable and rewarding.

In order to support you in your volunteer role, XXXXX is committed to providing the following:

- Induction to the organisation and any training as necessary for your role
- Support and guidance from all staff
- Payment of expenses, as detailed in my Role Description
- Adequate insurance cover
- Good health and safety practice
- Equal opportunities

I, *Name* agree:

- To be clear about the time I anticipate I can give
- To carry out the tasks detailed in my role description
- To keep the confidentiality of information I come into contact with
- To provide as much warning as possible whenever I cannot work when expected
- To adhere to the policies and procedures as set out in the Volunteer Information file
- Accept guidance and supervision and be open to undertaking appropriate training

N.B. There will be an initial *1 month?* period for both parties to decide if the role is the right one for you.

This agreement is in honour only and is not intended to be a legally binding contract

Volunteer Signed: _____

Date: _____

Named Supervisor Signed: _____

Date: _____