# Sample Trustee Application Form

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | | | |
| Organisation representing | |  | | | |
| Role within organisation (Trustee/Chair/Treasurer/Secretary) | |  | | | |
| Personal Contact Details | | | | | |
| Home Address | Post Code | | | | |
| Telephone | Home | |  | Mobile |  |
|  | Work | |  |  | |
| E-mail |  | | | | |

|  |
| --- |
| Why do you wish to stand as a Trustee? |
|  |
| What knowledge, skills and/or experience are you able to bring to the trustee board? |
|  |

Reference

Please provide a referee.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | | | | |
| Relationship to applicant | |  | | | |
| Personal Contact Details | | | | | |
| Address | Postcode | | | | |
| Telephone | Home | |  | Mobile |  |
|  | Work | |  |  | |
| E-mail |  | | | | |

Please note that all Trustees will be required to sign a Declaration of interest form and may be required to undertake a DBS Check.

Declaration of Eligibility:

Declaration of Eligibility:

* I am over 16/18 years old *(delete as appropriate depending on your governing structure)*
* I am not disqualified from being a trustee by having:
  + Having an unspent conviction
  + Having an offence involving deception or dishonesty
  + Having specified terrorism offences
  + Having a specified money laundering offence
  + Having specified bribery offences
  + Having contravened a Charity Commission Order or Direction
  + Having misconduct in public office, perjury, or perverting the course of justice
  + Having aided, attempted or abetted the above offences
  + being on the sex offenders register
  + having an unspent sanction for contempt of Court
  + being a designated persons (under specific antiterrorist legislation)
  + disobeying a Commission Order
  + being an undischarged bankrupt;
  + ever being removed from trusteeship of a charity by the court or the Commissioners for misconduct or mismanagement; and
  + being under a disqualification order under the Company Directors Disqualification Act 1986
* I do not have any financial interests in conflict with XXXXX (either in person or through family or business connections) except those which I have formally notified in a conflict of interest statement.

I sign to confirm all of the above and that my application to become a trustee for XXXXX is genuine and honest and the work I carry out will be in the best interests of the charity.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature of nominee: |  | Date: |  |

**Privacy notice** – you need to inform applicants how this information will be used and kept (in line with the Data Protection Act 2018)