Grant Writing Ten Top Tips

1. Make sure you are clear about the need for your organisation and how you are solving the need through your work.

2. Thoroughly research the funder before applying. If possible try and speak to the funder first.

3. Don’t miss the deadline.

4. Provide all the information they request and answer the question they are asking, not the one you think they should be asking.

5. Use positive language and don’t undersell your organisation.

6. Ensure your application is easy to read – avoid long sentences and jargon. Be succinct.

7. Ask a ‘critical friend’ to read your application before submission to check it makes sense, is clear and to check for any spelling/grammatical mistakes. CVS Development Officers offer a grant read through service – please contact us.

8. Don’t be vague – back up all your claims with evidence and examples.

9. Make sure you include a realistic budget.

10. Make sure you clearly demonstrate the impact you are having.