

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016  
FOR  
COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST**

**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST**

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FOR THE YEAR ENDED 31 MARCH 2016**

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**COMMUNITY AND VOLUNTARY SERVICES  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in January 2015.

The trustees confirm they have had due regard to the guidance published by the Charities Commission on public benefit.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Company number  
07019841

Registered Charity number  
1132927

Registered office  
11 Hope Street  
Sandbach  
Cheshire  
CW1 1BA

Trustees  
F Y Baker  
A E Pickup  
W E Gregory  
R M Owen  
D J Priaux  
J Halliday  
M Beswick  
F Perriman  
G Melmoth

Chair of Trustee Board  
Resigned 3<sup>rd</sup> November 2015

Chief Executive officer  
Caroline O'Brien

**COMMUNITY AND VOLUNTARY SERVICES  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

Community and Voluntary Services (CVS) Cheshire East Board has been operational since 1st January 2010.

The Charity is controlled by its governing documents, Memorandum and Articles of Association and constitutes a company limited by guarantee.

CVS Cheshire East was approved as a registered charity by the Charity Commission for England and Wales.

**Recruitment and appointment of new Trustees**

CVS Cheshire East seeks to have a maximum of 12 members of the Board, 7 elected from the membership and up to 5 co-opted for specific skills, knowledge and experience. When a vacancy for a membership position arises, it is advertised to all member organisations. It is accepted that members have the right to elect those individuals that they feel represent their interests, however, existing Board members have the responsibility to ensure that the needs of the organisation in terms of governance are met by those elected. The Board seeks to do this by adopting a system of recommending Trustee appointments to the membership. The membership will then be able to choose and elect a recommended candidate(s) to the Board. When a need arises to co-opt a member with specific skills or knowledge the process will be managed through open recruitment with interviews with successful candidates being invited onto the Board. The existing Board will then recommend to the membership that the co-opted individuals be ratified as Trustees at the next AGM.

**Induction and training of new Trustees**

As part of their induction programme, new Directors of CVS Cheshire East are made aware of their corporate responsibilities as Board members.

An induction process now includes an introduction to strategic business planning objectives, scope and policies. They are also given a copy of the previous year end accounts and the current financial position which is then reported on quarterly to all Board members.

**Organisational structure**

The members of the Board (which consists of Directors of the charity) are responsible for the governance of the charity. They are elected at the annual general meeting by member organisations.

The Board of Directors meet every 2 months to manage and monitor the strategic direction and operations of CVS Cheshire East.

Detailed policy making is delegated to the following sub-committees who make recommendations back to the Board for final ratification:

- Finance and Compliance Sub-Committee
- Funding and Development Sub-Committee
- Policy Sub-Committee

The Board delegates the day-to-day running of the services to its staff headed by the Chief Executive. No Board member receives remuneration for their role.

**Wider network**

CVS Cheshire East is a member of the National Association for Community and Voluntary Action (NAVCA) which is the National Association for Voluntary and Community Action and of the National Council for Voluntary Organisations (NCVO). We are also a member of Voluntary Sector Northwest (VSNW) which provides a strategic voice for voluntary organisations operating within the Northwest.

**COMMUNITY AND VOLUNTARY SERVICES  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**STRUCTURE, GOVERNANCE AND MANAGEMENT cont.**

**Related parties**

CVS Cheshire East works closely with all the partners who provide funding contributions towards both the general running and overhead costs and ring-fenced project-based activities. Staff within these organisations receive information on how projects are progressing and work with CVS Cheshire East to identify areas where further support would add value to the local community.

**Risk management**

The Directors review the major issues which the charity faces on a regular basis and believe that maintaining the free reserves at the levels stated in the Reserve Policy, combined with the internal financial control systems in operation, will provide sufficient resources in the event of adverse conditions. The Directors examine the major issues that the Charity faces each financial year when preparing and updating the strategic plan.

**Governance and internal control**

The Directors continue to consider and identify the major issues to which the Charity is exposed. The Charity's system of internal controls is designed to provide reasonable but not absolute assurance against material misstatement or loss. The Directors are satisfied that the systems in place reduce their exposure to major issues.

**COMMUNITY AND VOLUNTARY SERVICES  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2015**

**OBJECTIVES AND ACTIVITIES**

**Charitable Objectives**

The Charity's objects, as stated in the Memorandum of Association, are;

1. To promote any charitable purposes for the benefit of the community within the local government district of Cheshire East Borough Council and its neighborhood and, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness;
2. To promote and organise co-operation in the achievement of the above purposes and to bring together in council representatives of the voluntary organisations, statutory authorities and individuals within the Area of Benefits.

**During the year the Charity reviewed its Vision, mission and aims.**

**Vision for the Charity**

Building strong empowered communities that make a difference

**Aims**

**Building Dynamic Communities**

Build strong self-motivated communities that are connected, skilled, informed and knowledgeable

- Deliver a development programme to champion change and sustainability in community activity.
- By 2020, the programme supports 90% of members to identify and access a variety of methods to raise funds for their organisation.
- Deliver tailored support to develop strong, motivated and skilled voluntary groups.
- By 2020, the programme will encourage and recognise delivery of 'quality' activity with 200 VCFS organisations achieving a recognised Quality standard or local assurance certificate.
- To facilitate shared learning and the transfer of knowledge and expertise
- By 2020, a network and peer support programme which engages at least half of the CVS Cheshire East community network.
- To use our perspective to identify gaps and need and be a catalyst for nurturing and encouraging new activities

**Inspiring Volunteering**

Inspire the community to volunteer and showcase the diverse range of roles available within the community

- To promote and recognise the value and image of volunteering
- By 2020, a locally recognised image/branding of volunteering established championing the positive and wide ranging benefits (including informal volunteering)
- To be the central point for volunteering locally to stimulate an increase in volunteering
- By 2020, over 2000 people accessing the volunteering service and 25% of the Cheshire East community undertaking volunteering
- Support organisations to develop creative and inspirational volunteering roles
- By 2020, locally there is a mixed range of volunteer opportunities encouraging a diverse volunteer base which is representative of the local community

**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**Empowering a Voice**

- Empower the voluntary and community sector to have a strong voice
- To gather the views of the sector and its volunteers and enabling a collective voice to be heard both locally and nationally.
- Use the voice to champion change and action through partnership and collaborative working.
- By 2020 there is a robust evidence base demonstrating the size and value of community activity which is used by the community and partners to raise awareness and effect change.
- By 2020 CVS Cheshire East is actively representing a strong strategic voice for the sector and volunteering with local and national partners.

**Main Objectives for the Period**

1. CVS Cheshire East has a sustainable model with skilled & knowledgeable Trustees, staff and volunteers and ensures equality and confidentiality in all areas of work. This includes reviewing the operational structure to increase the number of volunteer roles within the Charity.
2. Implement the revised strategic aims and objectives listed above.

**Strategies for achieving these objectives**

To achieve the aims and objectives, the key activities for CVS Cheshire East were:

1. Implementation of a robust Outcomes/Outputs recording and reporting process
2. Implementation of paid membership model with organisations contributing to the cost of the service
3. Development of a new IT solution to advertise volunteering opportunities locally
4. Undertake sizable volunteering campaign Give 5 to support the promotion of volunteering
5. Development of a quality assurance process (GRIPP) and programme of support and training to enable members to work effectively and operate in line with good practice. Ensuring that this process is recognised by Commissioners and funders
6. Review of the Market Place with range of services available to members which support them in undertaking their work

**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**OBJECTIVES AND ACTIVITIES (Continued)**

**SIGNIFICANT ACTIVITIES**

**Membership Model review**

During 2014-2015 CVS Cheshire East undertook a consultation with its members to review the current membership model. From this work a new membership model was launched in January 2015 with a soft launch over the first 3 months. Within the first 3 months 127 organisations signed up to the paid for membership. During 2015-2016 the target was to achieve 200 paying members. We exceeded this target with 247 members by the 31<sup>st</sup> March 2016.

Within the membership model our members told us it was important that we were flexible and supported members when they were new or in crisis. During 2015-2016 we provided 6 memberships free to organisations.

We began the renewal process in March 2016 and have been so far getting all members resigning up for a further 12 months. The target for 2016-2017 is to retain our existing level of membership.

Alongside the membership of our voluntary & community groups we have also implemented a paid membership for our statutory and private sector partners. During 2015-2016 we had 10 Corporate members.

**Diagnostic Tool and GRIPP**

During 2014-2015 Cheshire East has developed and implemented a diagnostic tool called GRIPP. This tool has been supported by the local commissioners and has been developed in an assurance process which is designed for small organisations to work through and enable them to publicly evidence how they are working. This process has been adopted by the Community Hubs and all organisations within the Hubs must have the assurance certificate.

**Healthwatch Cheshire East**

During 2015-2016 CVS Cheshire East continued to be represented on the Healthwatch Cheshire East Board of Directors and act as lead organisation in the consortium holding the contract from Cheshire East Borough Council. The initial contract ended in January 2016 the contract was then extended to 30<sup>th</sup> April 2016 and has had a further extension to 31<sup>st</sup> March 2017.

CVS Cheshire East has continued to support Healthwatch Cheshire East to focus on developing key relationships with commissioners and gathering the views of the community.

During the final year CVS Cheshire East will be supporting Healthwatch Cheshire East to focus on greater independence and reviewing its governance structure to enable the organisation to bid for the contract itself from 2017-2018 onwards.

**Social Prescribing**

During 2015-2016 CVS Cheshire East started delivery of a social prescribing project in partnership with Disability Information Bureau which was funded by the Public Health Transition fund. This project has had a steady start with GP practices in Crewe and Wilmslow and Handforth beginning to refer patients into the scheme.

**Other Activities**

During this time the Charity has continued to deliver public benefit including:

- Partnership working with Cheshire East Council and other statutory organisations and the wider voluntary and community sector within Cheshire East, during the year CVS Cheshire East worked with partners to continue to build involvement in The 'Voice'. During this year the Cross sector working group has seen strides forward and there has been a greater number of issues raised by the VCS.
- Delivering activities to improve the capacity and quality of voluntary organisations and community groups, offering advice, information and training, developing and strengthening local projects in the voluntary sector, facilitating liaison and collaboration between voluntary, public and private sectors and identifying the needs of local groups and communities.



**COMMUNITY AND VOLUNTARY SERVICES  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**Projects undertaken**

CVS Cheshire East has completed the fourth year of the Joint Strategic Needs Assessment (JSNA) project with the Local authority and the Project has taken the lead on populating the JSNA website with mental health templates and provided data for the health of Carers pages.

The project continues to achieve its remit, having provided a mechanism for Voluntary, Community and Faith Sector (VCFS) organisations to feed intelligence into the JSNA, but it is clear that there is more to be achieved. CVS Cheshire East was successful winning a tender to complete this work for the next 4 years. The priorities for the next year continue to be:

- Implementation of the mechanism developed for capturing qualitative data and patient experience information and insertion of this information into the JSNA
- Support statutory agencies in capturing qualitative data and patient experience information where required.
- Populate the Joint Health and Wellbeing Strategy priority areas within the JSNA with VCFS information and intelligence

CVS Cheshire East has completed the third year of support to the Volunteering Programme for Eastern Cheshire NHS Trust.

This project has successfully supported the Trust to be able to deliver against its Strategy for Volunteering and Giving, and has established and developed a responsive and skilled volunteer workforce and embeds the concept of giving as a key business practice. This project was given approval to continue until March 2017.

CVS Cheshire East has completed the second year of a Timebank project funded by the Department for Health, Health & Social Care Volunteering Fund Local.

This project aims to increase informal volunteering for people over 50 improving their health and wellbeing and reducing social isolation.

The second year of the project has continued to demonstrate the challenges in developing these models and the targets for the project have been reduced in agreement with the funder.

This project is currently funded until December 2016. During 2015-2016 the focus of the project was to grow the Timebank volunteer base in Macclesfield and work with key partners to ensure the sustainability of the project.

**COMMUNITY AND VOLUNTARY SERVICES  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**OBJECTIVES AND ACTIVITIES**

**Grant making**

CVS Cheshire East does not currently provide direct grants too other organisations.

**Public benefit**

Community & Voluntary Services Cheshire East delivers high quality support to the Voluntary & Community sectors in Cheshire East. Through this support, our service users are better placed to deliver their own support and services to members of the public throughout the Cheshire East area.

**Volunteers**

CVS Cheshire East has reduced the number of volunteers that provide support to the core functions of the Charity to 12. During 2016-2017 the Charity is committed to increasing the number of volunteers supporting a range of functions within the charity and enabling us to deliver more to our members and the wider network.

**COMMUNITY AND VOLUNTARY SERVICES  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

During 2015-2016 CVS Cheshire East has been working towards their vision of **Building strong empowered communities that make a difference.**

The following report shows how the activities undertaken have supported the achievement of the missions and outcomes.

**Building Dynamic Communities**

Over the year 314 organisations had been supported with development through 1193 advice sessions.

27% of the advice sessions delivered have had a focus on funding with 18% focusing on general governance. Organisations were also supported on other topics including, finance, business planning, policies and project management.

13 new organisations wishing to set up within the VCFS were supported – these have included a baby weaning group, arts and crafts organisations and several organisations working with people with learning difficulties.

Training - 49 training sessions were delivered for VCFS organisations on topics such as project management, monitoring and evaluation, income generations, volunteer management, safeguarding, mental health awareness and equality and diversity.

CVS held a mini conference in November which was well attended and launched the Give5 campaign – encouraging community activity through volunteering, supporting local events and giving financially.

GRIPP - The GRIPP online health check tool has been completed by 23 organisations in Cheshire East and several organisations have gone on to take part in the GRIPP Assurance Process. We are working closely with the Community Development Team to support organisations wishing to become a franchised Cheshire East Community Hub.

Supporting the development of local networks has remained a priority and 184 individuals have attended the networking sessions.

In 2016 Members were asked about how they have used any skills or knowledge gained through the training or development support offered by CVS Cheshire East.

The main areas of support that were mentioned were governance, fundraising and volunteer management 82% were able to give examples of how they had increased their knowledge, these included:

*“CVS Cheshire East were helpful with constitution, policy and procedures. Use of funding better time-management gained from workshops”.*

*Completed Volunteer Managers Training and Volunteers and the Law – helped update my skills.*

*“The skills are used to build links and relationships with potential organisations”*

*“We were made more aware of our organisations responsibilities”*

*“We learnt how to make the volunteering experience meaningful for volunteers via reviews from CVSCE training”*

*“Found the law element very good and the staff are very helpful at CVS”*

Respondents were asked if CVS Cheshire East has helped increase their confidence in running their organisation with 65% responding Yes. Benefits included useful feedback of what the organisation is currently doing, using model documents, having a port of call and knowing where to get advice.

**COMMUNITY AND VOLUNTARY SERVICES  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**Responses included statements such as;**

*"Having a resource like yours is useful to tap into. Good to know it is there"*

*"Yes, organising and managing volunteers. We also gained a good insight into how to work with volunteers"*

The remaining 35% said no or that it was not applicable to them

Some of those saying no were not set up yet in Cheshire East, or came from larger organisations. One of the respondents answering no stated:

*"I feel smaller charities will give better answers. We don't have a community and voluntary person, and I feel that volunteers have been dropped and we need help with volunteers."*

CVS Cheshire East will work with our service users in the next year to ensure that we offer a capacity building service for all organisations regardless of size.

Two meet the Funder workshops were held (May and October) in different areas of Cheshire east, supporting 99 people with funding advice and the chance to talk to potential funders face to face. In addition, we worked with Big Lottery to host an Awards for All surgery – where 8 organisations were able to go through a current application in detail with a Lottery advisor.

27 members were supported with 45 funding bids worth £2,081,799 (one bid was worth £1,200,000 not yet submitted). To date £176,960 has been brought into Cheshire East organisations through CVS Cheshire East's support, with the remainder of the bids still awaiting a decision, or have not been submitted yet. Those bids that have been submitted and had a decision, 61% were successful, the main reason for bids being unsuccessful was that competition for funding is high and there was simply not enough money to fund each applicant.

The bids have been submitted to 32 different funding bodies/programmes.

Supporting organisations with funding bids remains a high priority for the Charity during 2016-2017

Respondents were asked if CVS Cheshire East had helped them identify a broader range of funding options than you would previously have considered. The choices were: Yes/ No, and they were also asked to provide examples.

**53% of respondents reported that CVS Cheshire East had helped them identify a broader range of funding options.**

One organisation said that *"We didn't have a clue but CVS Cheshire East has been brill at pointing things out, funding, training, helping with applications, and one to one chats"*

Another organisation said *"Some staff have gone to training events and the CVSCE has helped set up the CIC. They are particularly helpful in signposting and outcomes"*

**Empowering a Voice**

VCFS organisations were encouraged to work together and share experiences and resources through a variety of means. 'Your Space' networks met regularly for volunteer managers and Trustees. The Trustees network met twice – focussing on HR issues and Safeguarding. The volunteer managers network has met twice also – with a focus on young volunteers and also short term/ad-hoc roles and volunteer recruitment. A volunteer fair with Wilmslow High School was organised where organisations could use the tools and experienced gained at the network meetings to recruit volunteer.

CVS Cheshire East worked with public health to host a workshop for the VCFS on the Integrated Wellness and Lifestyle support system. We worked with organisations to understand the process and also to facilitate the potential for consortia bids. We have put a few organisations in touch with each other to bid for the lots which have just been published.

During 2015 /16 the Cross Sector Working Group met on three occasions in April, September 2015 and January 2016.

**COMMUNITY AND VOLUNTARY SERVICES  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

The issues discussed have included the development and sign off of the GRIPP Quality Assurance process, input into the CCG's Directory of Services for the 111 service, the development of the Cultural Commissioning Framework by Cheshire East Council, issues relating to the re-commissioning of services by the Councils' Adult Services and Children and Families Service and voluntary sector representation on the Health and Wellbeing Board. Forthcoming issues will discuss how the Voluntary Sector can get involved in the Council's development of a new Voluntary Sector Commissioning Framework.

CVSCE officers have forged a positive relationship with the Local Safeguarding Children Board (LSCB). We have been instrumental in seeking expressions of interest for and nominating a new voluntary sector representative to sit on the Board. Our team attend the Voluntary Sector and Lay Member Representatives sub group of the LSCB where issues of mutual interest are discussed ahead of full Board meetings. Voluntary and Lay member reps provide blogs for our website after every Board meeting.

CVS Development officers gather 'voice issues' through networks and 1:1 support sessions. We also encourage organisations to raise any issues with us through the fortnightly 'Voice News' e-bulletin.

**Inspiring Volunteering**

On average 20% of the advice sessions (240) delivered have had a focus on volunteering good practice and encouraging volunteering. This has supported 63 member organisations.

During 2015-2016 there has been two significant changes to the IT systems that are used to advertise volunteering opportunities and collect data.

The first is that Do-It the national website and database we use went through significant changes. There have been national representations made as there have been significant problems with this including enquiries dropping by a significant amount. This led to the development a local solution which was launched in Feb 2016.

Because of these changes it is not felt that the data that we have accurately reports the work that has been undertaken. It is expected that there will be robust data for 2016-2017.

It is expected that the local solution will work better for us, our members and the public.

For example, 15<sup>th</sup> Feb – 31<sup>st</sup> March there were:

109 volunteer registrations and

121 volunteer opportunities added to the system

Promoting volunteering is a priority, this is done through local press, articles, presentations and drop-ins. During 2015 – 2016 a new volunteering campaign was launched - Give 5 campaign. In addition, this year there was additional press coverage and lots of local support with the 'volunteering is blooming good for you' garden at RHS Tatton.

The volunteer gala was ever popular, hosted this year by Crewe Alexander, with nearly 200 volunteers attending from over 40 organisations. It was a true evening of celebration and special mention was given to organisations who had achieved awards throughout the year.

6 training sessions have been delivered specific to volunteer management for our organisations – covering general volunteer management, dealing with difficult volunteers, recruiting young volunteers and volunteers and the law. These are in addition to the volunteer managers network events which have taken place during the year.

In 2015-16 CVS Cheshire East have been successful in renewing our Volunteer Centre Quality Award with NCVO

**COMMUNITY AND VOLUNTARY SERVICES  
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**FINANCIAL REVIEW**

**Reserves policy**

The Reserves policy was reviewed by the CVS Cheshire East Board during 2015. This policy allocated money from the general fund balance, which is not invested in fixed assets for a number of purposes.

These provide for major items of maintenance of the fabric of the building, for any delays in receipt of promised grants and for the costs of dissolution should the charity be unable to continue.

The Board of Trustees will continue to review the reserves policy annually with the aim of increasing the current level of free reserves, which currently represent 3-4 months of running costs, to a level which would provide cover for 6 months.

**Financial Results**

During 2015 - 2016 the Trustees aimed for a balanced budget and this has been achieved with only a very small amount of reserves used.

The Charity is aiming for a balanced budget again during 2016-2017. To achieve this the Trustees have managed the cost of staffing and made the decision in January 2015 to reduce the cost of Administration for 2016-2017, making one post redundant and reducing the hours of two other staff members.

The support cost salaries have decreased by around 15% this is due to the employment of a New Business Manager ending.

The Charity secured contract funding from Local Healthwatch which contributes to the funding through management and office space.

Core funding was secured from Cheshire East Council, this had a 5% reduction on the 2014-2015 agreement.

New funding secured for the Social Prescribing project from Cheshire East Public Health Transition fund has contributed to the cost of management and office space.

**Investment policy and objectives**

CVS Cheshire East takes a cautious approach towards investments, adopting a short term, low risk policy.

**FUTURE DEVELOPMENTS**

In the next financial year, the Charity plans include:

- Actively represent a strong strategic voice for the sector and volunteering with local and national partners
- Develop a robust evidence base demonstrating the size and value of activity delivered by the local VCS
- Begin to work towards establishing a locally recognised image/brand for volunteering
- Support the development of a wide range of volunteering opportunities
- Build the networking and peer to peer support which engages the CVS membership
- Continue to build the paid membership model
- Increase the number of volunteers supporting the delivery of the service.
- Reviewing the name and branding of the Charity

**REPORT OF THE INDEPENDENT EXAMINER'S TO THE MEMBERS OF  
COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST**

I report on the accounts of CVS Cheshire East for the year ended 31 March 2016 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

**Respective responsibilities of trustees and examiner**

The trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to: examine the accounts under s.145 of the 2011 Act; to follow procedures laid down in the general Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission.

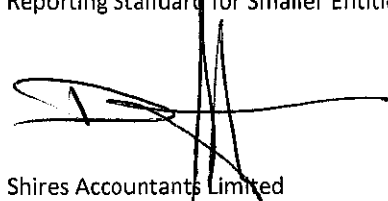
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

to keep accounting records in accordance with the section 130 of the Charities Act;

to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice for the Financial Reporting Standard for Smaller Entities - FRSSE SORP.



Shires Accountants Limited  
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Wrinehill  
Cheshire  
CW3 9DA

28<sup>th</sup> July 2016

**COMMUNITY AND VOLUNTARY  
SERVICES  
CHESHIRE EAST  
STATEMENT OF FINANCIAL  
FOR THE YEAR ENDED 31 MARCH  
2016**

	Notes	Unrestricted Funds £	Restricted Funds £	31/03/2016 Total funds £	31/03/2015 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary Income	2	6,191.69		6,191.69	6,738.00
Activities for generating funds	3	63,507.57		63,507.57	56,050.00
Investment Income	4	469.25		469.25	505.00
<b>Incoming resources from charitable activities</b>					
Cheshire East Council Training	5	10,852.49		10,852.49	10,142.00
JSNA Public Health			35,001.00	35,001.00	35,001.00
Awards For All (Big Lottery Fund)			9,993.00	9,993.00	9,553.00
Healthwatch			172,221.33	172,221.33	176,720.00
EC NHS Trust			39,000.00	39,000.00	78,000.00
Cheshire East Council Core Activities			146,838.00	146,838.00	154,567.00
Police & crime commissioners			9,555.00	9,555.00	6,616.00
Social Prescribing			102,299.75	102,299.75	
Xpand			8,608.90	8,608.90	12,319.00
HSCVF - Timebank			19,444.00	19,444.00	24,024.00
<b>Total Incoming Resources</b>		<b>81,021.00</b>	<b>542,960.98</b>	<b>623,981.98</b>	<b>570,235.00</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
Charitable activities	6	65,989.26		65,989.26	89,594.00
Cheshire East Council Training		10,852.49		10,852.49	10,959.00
JSNA Public Health		-	35,001.00	35,001.00	35,001.00
Awards For All (Big Lottery Fund)			7,232.28	7,232.28	9,553.00
Healthwatch			176,796.24	176,796.24	177,244.00
EC NHS Trust			39,000.00	39,000.00	42,015.00
Cheshire East Council Core Activities			146,838.00	146,838.00	154,567.00
Police & crime commissioners			2,055.00	2,055.00	6,616.00
Social Prescribing			62,905.62	62,905.62	
Xpand			8,608.90	8,608.90	12,319.00
HSCVF - Timebank			17,637.12	17,637.12	24,024.00
<b>Governance Costs</b>	8	<b>2,160.00</b>		<b>2,160.00</b>	<b>2,646.00</b>
<b>Total resources expended</b>		<b>79,001.75</b>	<b>496,074.16</b>	<b>575,075.91</b>	<b>564,538.00</b>
<b>NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS</b>					
		2,019.25	46,886.82	48,906.07	5,697.00
<b>Gross transfers between funds</b>	16	-	-	-	-
<b>Net Incoming/(outgoing) resources</b>		<b>2,019.25</b>	<b>46,886.82</b>	<b>32,619.46</b>	<b>5,697.00</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>413,141.00</b>	<b>287,319.00</b>	<b>700,460.00</b>	<b>694,763.00</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>415,160.25</b>	<b>334,205.82</b>	<b>733,079.46</b>	<b>700,460.00</b>



**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST**

**Balance Sheet  
At 31 MARCH 2016**

	NOTES	Unrestricted Funds £	Restricted Funds £	31/03/2016 Total Funds	31/03/2015 Total Funds
<b>FIXED ASSETS</b>					
Tangible Assets	12	205,821.88	221,996.00	427,817.88	430,471.00
<b>CURRENT ASSETS</b>					
Debtors	13	47,147.93		47,147.93	150,409.00
Cash at bank & in hand		282,743.22		282,743.22	138,841.00
		329,891.15		329,891.15	289,250.00
<b>CREDITORS</b>					
Amounts falling due within one year	14	24,629.57		24,629.57	19,216.00
<b>NET CURRENT ASSETS</b>		305,261.58		305,261.58	269,989.00
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		511,083.46	221,996.00	733,079.46	700,460.00
<b>NET ASSETS</b>		511,083.46	221,966.00	733,079.46	700,460.00
<b>FUNDS</b>					
Unrestricted Funds	16			398,896.64	413,141.00
Restricted Funds				334,182.82	287,319.00
<b>TOTAL FUNDS</b>				733,079.46	700,460.00

These financial statements have been prepared in accordance with the provisions applicable to the Companies subject to the small companies regime of the Companies Act 2006 (effective January 2015).

For the year ended 31st March 2016 the Company was entitled to exemption under section 477 of the Companies Act 1006 relating to small Companies.

The members have not required the Company to obtain an audit in accordance with Section 476 of the Companies Act 2006 The financial statements were approved by the Board of Trustees on 30 July 28th July 2016

*Alan Pickup*

~~XXXXXXXXXX~~ ALAN PICKUP (TRUSTEE)

The notes form part of these financial statements

**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2016**

**1 Accounting policies**

**Basis of preparation**

The accounts have been prepared under the historical cost convention, with the exception of investments which are shown at market value, and in accordance with the Financial Reporting Standard for Smaller Entities - Statement of Recommended Practice ("FRS 102 SORP").

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Fund accounting**

**Unrestricted funds** These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

**Designated funds** These are unrestricted funds earmarked by the trustees for particular purposes.

**Revaluation funds** These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

**Restricted funds** These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

**Income**

**Recognition of income**

Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

**Income with related expenditure** Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

**Donations and legacies**

Voluntary income received by way of grants, donations and gifts is included in the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

**Tax reclaims on donations and gifts**

Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

**Donated services and facilities**

These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

**Volunteer help**

The value of any volunteer help received is not included in the accounts.

**Investment income** This is included in the accounts when receivable.

**Gains/(losses) on revaluation of fixed assets** This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

**Gains/(losses) on investment assets**

This includes any gain or loss on the sale of investments.

**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2016**

**Expenditure**

**Recognition of expenditure**

Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

**Expenditure on raising funds**

These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

**Expenditure on charitable activities**

These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

**Grants payable**

All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

**Governance costs**

These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

**Other expenditure**

These are support costs not allocated to a particular activity.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Tangible fixed assets and depreciation**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

**Freehold investment property**

In accordance with the FRS 102, investment properties are revalued annually and any surplus or deficit is transferred to revaluation reserve. No depreciation is provided in respect of investment properties.

This treatment conflicts with the requirements of the Companies Act 2006 that all properties should be depreciated. The directors consider that, because these properties are not held for consumption, but for their investment potential it is necessary to adopt the requirements of the FRS 102 in order to give a true and fair view.

**Intangible fixed assets and amortisation**

Intangible fixed assets (including purchased goodwill, patents and trademarks and research and development costs) are amortised at rates calculated to write off the assets on a straight line basis over their estimated useful economic lives. Impairment of intangible assets is reviewed where circumstances indicate that the carrying value of an assets may not be fully recoverable.

**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

Note		31/03/16	31/03/15
<b>2</b>	<b>VOLUNTARY INCOME</b>	<u>£</u>	<u>£</u>
	Donations	<u>6,192</u>	<u>6,738</u>
<b>3</b>	<b>ACTIVITIES FOR GENERATING FUNDS</b>	<u>31/03/16</u>	<u>31/03/15</u>
		<u>£</u>	<u>£</u>
	Rental income	7,881.67	12,060
	Other income	49,025.90	27,677
	Membership income	6,600.00	16,313
		<u>63,507.57</u>	<u>56,050</u>
<b>4</b>	<b>INVESTMENT INCOME</b>	<u>31/03/16</u>	<u>31/03/15</u>
		<u>£</u>	<u>£</u>
	Deposit account interest	<u>469.25</u>	<u>505</u>
<b>5</b>	<b>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</b>	<u>31/03/16</u>	<u>31/03/15</u>
		<u>£</u>	<u>£</u>
	<b>Activity</b>		
	Training - Cheshire East Council Training	10,852.49	10,142
	Grants - JSNA Public Health	35,001.00	35,001
	Grants - Awards For All (Big Lottery Fund)	9,993.00	9,553
	Healthwatch - Healthwatch	172,221.33	176,720
	Grants - EC NHS Trust	39,000.00	78,000
	Grants - Cheshire East Council Core Activities	146,838.00	154,567
	Grants - Police & crime commissioners	9,555.00	6,616
	Grants - Social Prescribing	102,299.75	
	Grants - Xpand	8,608.90	12,319
	Grants - HSCVF - Timebank	19,444.00	24,024
		<u>553,813.47</u>	<u>506,942</u>

**COMMUNITY AND VOLUNTARY SERVICES**  
**CHESHIRE EAST**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**6 CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support Costs See Note 7 £	Totals £
Charitable activities		65,989.26	65,989.26
Cheshire East Council Training	10,852.49		10,852.49
JSNA Public Health	35,001.00		35,001.00
Awards For All (Big Lottery Fund)	7,232.28		7,232.28
Healthwatch	176,796.24		176,796.24
EC NHS Trust	39,000.00		39,000.00
Cheshire East Council Core Activities	146,838.00		146,838.00
Police & crime commissioners	2,055.00		2,055.00
Social Prescribing	62,905.62		62,905.62
Xpand	8,608.90		8,608.90
HSCVF - Timebank	17,637.12		17,637.12
	<u>506,926.65</u>	<u>65,989.26</u>	<u>572,915.91</u>

**7 SUPPORT COSTS**

	Management £
Charitable activities	65,989.26

**8 GOVERNANCE COSTS**

	31/03/16	31/03/15
Auditors' remuneration	<u>2,160.00</u>	<u>2,646</u>

**9 NET INCOMING(OUTGOING)RESOURCES**

Net resources are stated after charging/(crediting)

	31/03/16	31/03/15
Accountants' remuneration	2,160.00	2,646
Depreciation - owned assets	2,653.12	6,827

**10 TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits during the year ended 31 March 2016 nor for during the year ended 31 March 2015.

**Trustees' expenses**

There were no trustees' expenses paid for during the year ended 31 March 2016 nor during the year ended 31

**COMMUNITY AND VOLUNTARY SERVICES**  
**CHESHIRE EAST**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**11 STAFF COSTS**

	31/03/16	31/03/15
	£	£
Wages and salaries	330,633.94	380,310
Social security costs	22,944.93	27,540
Other pension costs	5,254.81	6,966
	<u>358,834</u>	<u>414,816</u>

The average monthly number of employees during the year was as follows:

	31/03/16	31/03/15
Service delivery	16	13
Management	4	4
Administration	3	5
	<u>23</u>	<u>22</u>

No employees received emoluments in excess of £60,000

**12 TANGIBLE FIXED ASSETS**

	Freehold Property	Fixtures & Fittings	Computer Equipment	Totals
	£	£	£	£
<b>COST</b>				
At 1 April 2015	421,281	7,016	35,269	463,566
Additions				
At 31 March 2016	421,281	7,016	35,269	<u>463,566</u>
<b>DEPRECIATION</b>				
At 1 April 2015	-	6,059	27,036	33,095
Charge for year	-	191	2,462	2,653
At 31 March 2016	-	6,250	29,498	<u>35,748</u>
<b>NET BOOK VALUE</b>				
At 31 March 2016	<u>421,281</u>	<u>766</u>	<u>5,771</u>	<u>427,818</u>
At 31 March 2015	<u>421,281</u>	<u>957</u>	<u>8,233</u>	<u>430,471</u>

**13 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31/03/16	31/03/15
	£	£
Trade debtors	4,886.90	96,602
Prepayments and accrued income	42,261.03	53,807
	<u>47,147.93</u>	<u>150,409</u>

**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**14 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>31/03/16</b>	<b>31/03/15</b>
	<b>£</b>	<b>£</b>
Trade creditors	3,933.12	11,951
Other creditors	18,536.45	4,610
Accruals and deferred income	2,160.00	2,700
	<b><u>24,629.57</u></b>	<b><u>19,261</u></b>

**15 OPERATING LEASE COMMITMENTS**

The following operating lease payments are committed to be paid within one year:

	<b>31/03/16</b>	<b>31/03/15</b>
	<b>£</b>	<b>£</b>
Expiring:		
Between one and five years	<u>6670.24</u>	<u>6,668</u>

**16 MOVEMENT IN FUNDS**

	<b>At 01/04/15</b>	<b>Net movement in funds</b>	<b>Transfers between funds</b>	<b>At 31/03/16</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>				
General fund	413,141.00	2,019.25	- 16,263.61	398,896.64
	<b><u>413,141.00</u></b>	<b><u>2,019.25</u></b>	<b><u>- 16,263.61</u></b>	<b><u>398,896.64</u></b>
<b>Restricted funds</b>				
Property(Lottery) - Hope Street, Sandbach	186,282.00			186,282.00
Strategic Health Authority (Gatefield St, Crewe)	35,714.00			35,714.00
Awards For All (Big Lottery Fund)		2,760.72		2,760.72
Healthwatch	29,338.00	- 4,574.91	- 23.00	24,740.09
Cheshire East Borough Council		-		-
EC NHS Trust	35,985.00	-		35,985.00
Police & Crime Commissioners		7,500.00		7,500.00
Social Prescribing		39,394.13		39,394.13
HSCVF - Timebank		1,806.88		1,806.88
	<b><u>287,319.00</u></b>	<b><u>46,886.82</u></b>	<b><u>- 23.00</u></b>	<b><u>334,182.82</u></b>
<b>TOTAL FUNDS</b>	<b><u>700,460.00</u></b>	<b><u>48,906.07</u></b>	<b><u>- 16,286.61</u></b>	<b><u>733,079.46</u></b>

**COMMUNITY AND VOLUNTARY  
SERVICES  
CHESHIRE EAST  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £		Resources expended £		Movement in funds £
<b>Unrestricted funds</b>					
General fund	70,168.51	-	68,149.26		2,019.25
Cheshire East Council Training		-	10,852.49		-
	81,021.00	-	79,001.75		2,019.25
<b>Restricted funds</b>					
JSNA Public Health	35,001.00	-	35,001.00		-
Awards For All (Big Lottery Fund)	9,993.00	-	7,232.28		2,760.72
Healthwatch	172,221.33	-	176,796.24	-	4,574.91
EC NHS Trust	39,000.00	-	39,000.00		-
Cheshire East Borough Council	146,838.00	-	146,838.00		-
Police & Crime Commissioners	9,555.00	-	2,055.00		7,500.00
Social Prescribing	102,299.75	-	62,905.62		39,394.13
Xpand	8,608.90	-	8,608.90		-
HSCVF - Timebank	19,444.00	-	17,637.12		1,806.88
	<u>542,960.98</u>	-	<u>496,074.16</u>		<u>46,886.82</u>
<b>TOTAL FUNDS</b>	<u>623,981.98</u>	-	<u>575,075.91</u>		<u>48,906.07</u>



**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2016**

**16. Movement in Funds Cont.**

**JSNA PublicHealth**

This is the fourth year of a rolling 12 month funding agreement from 1st April 2015 - 31st March 2016. The project has continued to fund a staff member to work with the voluntary sector and statutory partners in the development of the Joint Strategic Needs Assessment. The aim of the project has continued to be to enable the voluntary sector to be able to feed information into the JSNA to ensure that it has a rich source of data which can be used by the local commissioners in the design of services. All of the resources for this project have been utilised.

**Awards for All (Big Lottery)**

This grant has supported the development of the CVS website to enable the promotion of volunteering opportunities locally. It also supported the delivery of a Give 5 campaign the aim of which is to encourage more people to take up volunteering locally. This project is expected to end in September 2016.

**Healthwatch**

This contract started on 14th January 2013 and received an extension into the third year on 13th January 2015 for 12 months until January 2016. It was originally expected that the contract would be put out to tender by CEC and not extended again however due to slippage in timescales there was an additional extension to April 2016. In April 2016 a further extension to 31<sup>st</sup> March 2017 was agreed. This contract is being delivered in a partnership arrangement with CVS Cheshire East acting as the lead. The other partners involved are Age UK Cheshire, Age UK Cheshire East, CAB Cheshire East, CAB Cheshire East North and Disability Information Bureau.

**East Cheshire NHSTrust**

This is the fourth year of funding with a rolling 12 month contract from February 2015 to March 2016. The aim of the project is to manage the internal volunteering programme for the East Cheshire NHS Trust and ensure that the trusts strategy for volunteering is achieved. The funding has received approval to continue until March 2016.

**Cheshire East Borough Council**

This is a 12 month agreement from 1st April 2015 to 31st March 2016. The funding covers activity to act as an umbrella organisation to equip and build the capacity of the voluntary, community and faith groups across Cheshire East with the resources necessary to sustain and continuously improve their service delivery. This work aims to stimulate and encourage interest in volunteering and community action; provide training, mentoring and networking opportunities; promote good practice; and offer business services. Funding has been agreed to continue this activity for 2016-2017. All of the resources have been utilised

**Police and Crime Commissioner**

The funding received from the Police and Crime Commissioner had two aims. The first was to extend the funding secured in 2014-2105 to provide development support to the voluntary sector to enable them to be in a position to bid for future services from the PCC in particular supporting organisations to achieve the Star Standard. Additional funding was secured to support Cheshire Police with the development of the Hate Crime reporting Centre network across Cheshire and Warrington. We are responsible for supporting the Cheshire East Network. This funding runs until 31<sup>st</sup> March 2017.

**Xpand**

This is a payment by results ESF contract which ended in July 2015 which aims to support NEET young people to become more work ready and to secure employment. Our work aims to deliver a structured volunteering programme to NEET young people providing them with valuable work experience and work ready skills. This contract is held by Warrington Collegiate.

**Social Prescribing**

This is an 18month project which started in May 2015 and is due to end in September 2016. The funding was secured from The Public Health Transformation fund. Social Prescribing is a non-medical based intervention project supporting individuals to improve their health and wellbeing. This project is being delivered in partnership with Disability Information Bureau.

**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2016**

**16. Movement in Funds Cont.**

**HSCVF Timebank**

This is a 3 year project funded by the Department for Health to deliver informal volunteering in Macclesfield through a timebank scheme to support with improving the health and wellbeing of older people. 2015-2016 is the send year of the project with it due to end in December 2016.

**Property (Lottery) - Hope Street, Sandbach**

This fund represents the value of the Freehold property at Hope Street Sandbach, the purchases of which was originally funded with the aid of a Lottery grant.

**Strategic Health Authority- Gatefield Street Crewe**

This fund represents the value of the Freehold property at Gatefield Street Crewe, the purchases of which was originally funded with the aid of a Strategic Health Authority grant.

**General Fund**

The general fund represents the balance of core and unrestricted income which is held to enable the charity to continue to deliver core services.

**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST  
DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2016**

<b>INCOMING RESOURCES</b>	<b>31/03/2016</b>	<b>31/03/2015</b>
Voluntary Income		
Donations	6,191.69	6,738.00
Activities for Generating Funds		
Rental Income	7,881.67	12,060.00
Other Income	49,025.90	27,677.00
Membership Income	<u>6,600.00</u>	<u>16,313.00</u>
	63,507.57	56,050.00
Investment Income		
Deposit Account Interest	469.25	505.00
Incoming Resources from Charitable Activities		
Training	10,852.49	10,142.00
Healthwatch	172,221.33	176,720.00
Grants	<u>370,739.65</u>	<u>320,080.00</u>
	553,813.47	506,942.00
<b>Total Incoming Resources</b>	<u>623,981.98</u>	<u>570,235.00</u>
 <b>RESOURCES EXPENDED</b>		
Charitable Activities		
Wages	330,633.94	320,421.00
Employers NI	22,944.93	24,383.00
Pensions	5,254.81	6,378.00
Rates and Water	916.58	622.00
Insurance	1,523.55	1,488.00
Light & Heat	7,063.78	8,095.00
Telephone	5,403.51	6,834.00
Postage & Stationary	2,082.32	3,742.00
Advertising	13,756.11	22,873.00
Sundries	216.41	634.00
Repairs & Maintenance	6,875.72	7,686.00
Subscriptions & Donations	1,185.25	4,075.00
Cleaning	7,036.16	10,732.00
Travel & Subsistance	11,042.48	16,461.00
Legal & Professional Costs	38,047.24	11,646.00
Bank Charges	-	43.00
Computer Costs	14,087.47	5,862.00
CVSCE Events	6,625.40	
CVSCE Training Courses	8,344.63	
Distribution to TLI Partners	-	19,131.00
Carried Forwards	483,040.29	471,106.00

**COMMUNITY AND VOLUNTARY SERVICES  
CHESHIRE EAST  
DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2016**

<b>Charitable Activities</b>		
Brought Forward	483,040.29	471,106.00
Healthwatch Special Projects	21,233.24	4,500.00
Bad Debt		91.00
Campaign & Counselling Costs		2,055.00
Depreciation	<u>2,653.12</u>	<u>6,827.00</u>
	506,926.65	484,579.00
<b>Governance Costs</b>		
Auditors Remuneration	2,160.00	2,646.00
<b>Support Costs Management</b>		
Wages	46,080.61	59,889.00
Employers NI	3,332.00	3,157.00
Pensions	1,465.00	588.00
Rates and Water	141.64	182.00
Insurance	389.70	405.00
Light & Heat	679.47	1,214.00
Telephone	3,129.58	1,382.00
Postage & Stationary	185.28	660.00
Sundries	53.36	120.00
Repairs & Maintenance	646.00	1,356.00
Cleaning	3,603.87	1,894.00
Subscriptions	496.75	
Travel	2,561.50	
Bank Charges	56.00	
Legal & Professional Costs	2,973.75	2,055.00
Staff Training	24.02	1,035.00
Computer Costs	<u>170.73</u>	<u>3,376.00</u>
	65,989.26	77,313.00
<b>Total Resources Expended</b>	<u>575,075.91</u>	<u>564,538.00</u>
<b>Net income/(expenditure)</b>	<u>48,906.07</u>	<u>5,697.00</u>