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**Date:** Wednesday 5<sup>th</sup> October 2016

**Venue:** MMU, Crewe Campus

**In Attendance:** Alan Pickup (AP)  
Robert Owen (RO)  
Yvonne Baker (YB)  
Moira Beswick (MB)  
Sir Graham Melmoth (GM)  
Bill Gregory (BG)

**Apologies:** None

**CVSCE Members:** 40 member organisations were present

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No	Item
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01	Welcome, Apologies and Quorum
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RO stood in for David Priaux the outgoing chair who was unable to be present.

RO reported that:

The past 12 months had continued to focus on the governance of the organisation. The new 5 year strategy was launched through which the vision, mission and aims had been reviewed.

The intention of the Aims was to be able to clearly demonstrate the purpose of CVS Cheshire East and what we are here to do. Three strategic aims have been developed

1. Building Strong Dynamic Communities
2. Inspiring Volunteering
3. Empowering a Voice

Within the strategy there are some challenging targets to achieve in each of these areas and CVS will be reporting against these throughout the next 5 years.

We are also committed to ensuring that CVS Cheshire East is a sustainable and well managed charity and during the last year there had been a review of the volunteering roles within the organisation with a plan in place for increasing the number of volunteers supporting the service.

The Trustee Board were inspired by one of our members who involved volunteers extensively in their service and so have given the staff team a challenge of increasing the volunteer base to 8 times the size it is now by 2020.

2015/2016 was the first full year that the membership fee was implemented. Throughout the year 247 organisations had sign up and received services.

Along with the strategy the board of trustees has worked together with the staff team to review the values and behaviours that CVS Cheshire East stands for and how it will act towards its staff,

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volunteers and members. These will be released shortly on the website. They are important to CVS and will be embedded in everything that we do.

During the last year there was a recruitment drive for new trustees from our membership to ensure that the board has a majority representation from the VCS which we embody. Two potential new trustees had been welcomed onto our board but we would still like to welcome new trustees particularly those representing our membership. If anyone was interested they were asked to either speak to one of the trustees or to a staff member.

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## 02 Our Year 2015/2016

COB presented a summary of the support that had been delivered to members and the wider VCFS sector over the financial year 2015/2016.

The Give 5 Campaign was highlighted with COB reporting that we would be reviewing the success of this and reviewing when the campaign is repeated. The campaign had resulted in over 200 pledges for individuals to give back to their community and had created new taster sessions within volunteering organisations.

COB showcased the new Volunteering section of the website which will allow groups to advertise their roles locally and will provide them with log in details to be able to view prospective volunteers. There were 130 roles on there currently but would like to see more added.

Attendees were all provided with an annual report which contained a summary of the advice and support provided to the VCFS locally.

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## 03 Finance report

COB talked to the accounts a summary of which was provided in the annual report which all attendees had.

It was highlighted that the membership fees were currently 1% of the income but was forecasted to be higher for 16/17.

The overall operational financial position for 15/16 was breakeven.

There were no questions from the audience on the accounts.

It was noted that the accounts were approved by the board and were not needed to be approved at the AGM.

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## 04

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## 05 Election of Trustees

In line with the governing document one third of the elected Board must retire by rotation at each Annual General Meeting

At the 2016 AGM the following 3 trustees are standing down.

- David Priaux
- Sir Graham Melmoth
- Moira Beswick
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CVS Cheshire East Board of Trustees recommends that:

1. The following nominees are suitable for election for Trustee positions
  - \* Moira Beswick - Current Member Trustee standing for re-election

The following Trustees will be standing down at this AGM.

- David Priaux - Member Trustee
- Graham Melmoth - Member Trustee

RO asked that the member organisations present to vote on the election of the Trustee Position.

The election was agreed

RO once again thanked David Priaux for his work on the Board. He had been chair of CVS since its merger in 2010 and had been a positive guiding force during the merger process.

Graham Melmoth was also thanked for his time and support on the board.

RO reminded the attendees that if they were interested in joining the board to speak to either a staff member or Trustee.

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### Close of AGM

RO thanked everyone for attending the AGM and hoped that they would enjoy the rest of the conference workshops.

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